To Whom it May Concern:

I am writing a letter of recommendation for Candice Panetta. I got to know Candice when I was the Co-Committee Chair of the SUNY Potsdam 2012 Relay for Life Food and Hospitality Committee; she was one of the most active students on the committee.

As a member of the SUNY Potsdam 2012 Relay for Life Food and Hospitality Committee, our committee members were charged to select two local businesses and ask them for a donation. This can be a daunting task for a college student, but Candice accepted the challenge with ease. Candice was able to get some amazing items to raffle off at our Chinese Auction that we have during the Relay for Life event. I could see the pride in her eyes when she was telling me about the items she procured.

Candice is also a hard worker. During the Relay for Life event, our committee members had to take charge of different stations to serve food and beverages and to sell tickets for the Chinese Auction; Candice was always one of the first people there when it was her shift and also came when it was not her shift to see if anyone needed help. She was also there during set-up and clean-up even though she had been up for more than 24 hours; she did not leave until everything was done.

As Candice steps out into the world, whether it is going to graduate school or into a professional career, she will not disappoint. Candice is very motivated, driven, and ready to take new challenges head-on. Candice has my highest recommendation in all of her future endeavors.

If you need more information or would like to discuss Candice’s candidacy further, please feel free to contact me by phone directly at (315) 267-2175 or by e-mail at [terielhm@potsdam.edu](mailto:terielhm@potsdam.edu).

Sincerely,

Heather M. teRiele  
Senior Admissions Counselor, Events Coordinator