**SUNY POTSDAM COLLEGE LIBRARIES**

**Student Worker Application**

*Please save the application as a Microsoft Word Document*

*Email the completed form as an attachment to* [circ@potsdam.edu](mailto:circ@potsdam.edu)*.*

**Contact Info:**

|  |  |
| --- | --- |
| Name |  |
| Campus Email |  |
| Cell/Phone |  |

**Answer the following questions:**

|  |  |
| --- | --- |
| Have you been awarded Work Study? (Y/N) |  |
| Which Department are you applying to: Circulation, Interlibrary Loan, or Collection Management? |  |
| Which library would you like to work at? (Crane/Crumb/Either) |  |
| When is your expected Graduation date? |  |
| Have you ever had an on campus job? If YES-Where? |  |
| Have you ever worked in a library? (Y/N) |  |
| If YES, what information about your library work might be useful for us to know? |  |
| What work experience, if any, paid or volunteer, do you have? |  |
| What do you want us to know about you? |  |

***\*See page 2 to indicate availability\****

**Please mark clearly the times that you CAN NOT work due to other commitments (Class, Sports, Clubs, Concerts, etc)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Time** | **Mon** | **Tues** | **Wed** | **Thurs** | **Fri** | **Sat** | **Sun** |
| **8-9 AM** |  |  |  |  |  |  |  |
| **9-10 AM** |  |  |  |  |  |  |  |
| **10-11AM** |  |  |  |  |  |  |  |
| **11-Noon** |  |  |  |  |  |  |  |
| **12-1 PM** |  |  |  |  |  |  |  |
| **1-2 PM** |  |  |  |  |  |  |  |
| **2-3 PM** |  |  |  |  |  |  |  |
| **3-4 PM** |  |  |  |  |  |  |  |
| **4-5 PM** |  |  |  |  |  |  |  |
| **5-6 PM** |  |  |  |  |  |  |  |
| **6-7 PM** |  |  |  |  |  |  |  |
| **7-8 PM** |  |  |  |  |  |  |  |
| **8-9 PM** |  |  |  |  |  |  |  |
| **9-10 PM** |  |  |  |  |  |  |  |
| **10-11 PM** |  |  |  |  |  |  |  |