Name: _____   Due: Monday Sept 6 10am/11am

Friday Project #1: Library Orientation

1. What is Library of Congress classification (see SUNY Potsdam home page> library > get help > classification system)?

2. The Library of Congress call letter(s) for your major or probable major is:

    Major: _____ Call letter(s): _____

3. Where (the physical location in Crumb Library) do you find materials beginning with Library of Congress call letter AP and how do you get there?

4. Go locate a physical volume with an AP call number.

Title: _____ Call number: _____

5. Where would you find materials beginning with "Ref QC" and what subject area would you expect them to cover?

6. In library jargon, "Index" means two things. One is the list of pages at the end of a book that lists which topics are found on which pages. What is the other meaning?

7. Name an INDEX to periodical (magazine) articles (in paper or as an electronic database):

8. Can you find titles of magazines in BearCat (SUNY Potsdam's online catalogue)?

9. Can you find titles of magazine articles in BearCat (SUNY Potsdam's online catalogue)?

10. On the library homepage, what is the best link to use to determine if we have access to a particular magazine, like Newsweek, either in paper or electronically?

11. What does it mean for something to be "on reserve"? How do you find materials on reserve and where are they located in the library?

12. Locate a book-length biography on a notable American who died before 2001. List ALL the sources you used to find the book, and give a brief description of the book's physical appearance. How would you go about checking out the book? (Actually checking out the book is not required.)

13. How would you read an article in the New York Times dated March 29, 1931? List the steps you need to take (SUNY Potsdam home page> library >newspaper search) and read carefully, the correct answer is hidden in the details.
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14. Where in the library would you find a paper copy of the most current issue of Time Magazine? What is the call number? What is the date of the issue? What is the cover story?