**STEP 1: Topic Analysis**

What is your focused topic?

List at least 6 potentially useful topical terms to search with (excluding proper nouns)

1. 4.

2. 5.

3. 6.

List at least two geographic labels associated with your topic:

1. 2.

List at least two people associated with your topic:

1. 2.

Describe the broader issue that your topic falls under.

List at least six potentially useful terms to search with for the broader issue:

1. 4.

2. 5.

3. 6.

**STEP 2: Resource Types**

Identify one newspaper, and one other media sources covering the area of your focused topic, the more local the better.

Name:

Type: Newspaper

Is this resource freely available online? Yes No

If not, how will you get access to it?

Name:

Type (Newspaper, Television, Radio, Blog…):

Is this resource freely available online? Yes No

If not, how will you get access to it?

What other resource types do you expect to find most useful?

*Primary sources*

* I will conduct my own interview with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I will look for an interview with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ through the following source\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I expect that \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ has written something personally which I will look for in the following places/manner:

*Text-based material*

* Books
	+ Full-Length books
	+ Specialized Encyclopedias
* Articles
	+ Newspaper articles from other newspapers
	+ Magazine articles
	+ Scholarly Journal Articles
* Web-pages from (identify a particular organization, government agency, media outlet, or blog; don’t just list Google) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Other information resources*

* Images
	+ Maps of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Video
	+ Television
	+ Television News shows
	+ Televised Interviews
	+ Clips from other sources such as Youtube
	+ Other video such as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Audio
	+ Radio News shows
	+ Radio Interviews
	+ Other audio such as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Other (describe)

**STEP 3: Searching**

Identify three potentially useful search tools by name and then give access and resource information. For example, *channel 7 news Watertown* web site search at http://www.wwnytv.com/ for interview clips, or *Academic Search Complete* located on the page of General Search Databases off the library web site for magazine articles.

1) Name:

 Access path:

 Expected Resource Type:

 Notes on searching (useful subject labels, limiters…)

2) Name:

 Access path:

 Expected Resource Type:

 Notes on searching (useful subject labels, limiters…)

3) Name:

 Access path:

 Expected Resource Type:

 Notes on searching (useful subject labels, limiters…)

Cut and Paste citation information (**NOT** WEB ADDRESSES!!!!) from useful items on the pages below. Copy everything needed for a complete bibliography citation INCLUDING THE NAME OF THE DATABASE OR WEB SITE FROM WHICH YOU OBTAINED THE FULL TEXT. At an absolute minimum, you must have the title of the item and the service you obtained it from to go back and search for it again if you need double check something.

**VERY IMPORTANT NOTE:**

Web URLs from paid services will NOT remain consistent from session to session and will not get you back to the item once you have navigated away. DO NOT CUT AND PASTE WEB URLs FROM PAID SERVICES!!!!!!!

Example of what to keep track of:

*Work Zones, Danger Zones*, article from the *New York Times*, 12/22/2009, p1 written by Mike McIntire. Accessed full text through Academic Search Complete