

Creating and using a *MyEbscoHost* account:

Databases provided by the vendor *Ebscohost* support a user account that can be created and accessed from any of their databases.

Create your account by choosing the “Sign In” option and following the “I’m a new user” link to establish a username and password. Once you have created your account, “sign in” with your username and password from the sign in link.

Once you are signed in to “My Ebscohost”, the folder link accesses your personal folder. By default, all article citations, images etc. placed in the folder during a session are automatically saved in your “My folder”. You can also save searches by choosing to view your search history and selected a search strategy to be saved. Saved searches can be rerun or revised.

Along with “my folder”, you have the option to create custom folders. This is particularly useful if you want to separate and save results for different topics or assignments. Create custom folders and then select and move results from the default “my folder” location to the appropriate custom folder.

Custom folders can be shared with other *My Ebscohost* accounts. This facilitates sharing of research results and searches when working on group projects.

Using the My Ebscohost feature to save searches allows you to keep track of research strategies – helpful support for a research log.

Ebscohost provides help support – select the “help” option on the function bar or click on the “?” when you are viewing your account folders.

Ebscohost offers personalized settings that control page display, results displays, citation formats, etc. You can save your preferences in your My Ebscohost account so that they are available any time you sign in.

Saved citation results include links to full-text and to “Article Linker” for access to print and other online full-text. My Ebscohost can be accessed from anywhere you have web access.